

May 9, 2008

Dear Industry Partner,

I am writing to invite you to participate in an important industry consultation.

We are holding a series of public meetings in communities around the province on behalf of the Construction Industry Training Organization (CITO).

Established in 2006, CITO is the Industry Training Organization for the ICI construction sector in B. C. It is responsible for 29 trade apprenticeship and 21 foundation programs.

CITO is mandated by the Industry Training Authority (ITA) to act as the lead organization for the construction industry with regard to a number of issues including apprenticeship and entry level training, industry consultation, and the delivery of technical training. A complete list of responsibilities is on the next page.

Ference Weicker & Company has been working with CITO to develop an operational plan that addresses the responsibilities that will be transferred from the ITA in the coming years.

CITO is seeking your input into the delivery model for these services.

Our meetings will take place on:

<u>Date</u>	<u>City</u>	<u>Location</u>	<u>Time</u>
Wednesday, May 14	Victoria	Camosun College Interurban Campus Helmut Huber Annex	11:30 a.m. to 1:30 p.m.
Tuesday, May 20	Cranbrook	College of the Rockies Kootenay Centre Room 151/152	5:00 p.m. to 7:00 p.m.
Wednesday, May 21	Kelowna	Okanagan College Room B-112, Business Building	7:00 to 9:00 p.m.
Thursday, May 22	Kamloops	Thompson Rivers University Campus Activity Centre	7:00 to 9:00 p.m.
Monday, May 26	Nanaimo	Malaspina University College Room 134, Building 180	11:30 a.m. to 1:30 p.m.
Tuesday, May 27	Vancouver	Accent Inn, Burnaby 3777 Henning Drive,	8:00 to 10:00 a.m.
Wednesday, May 28	Abbotsford	Ramada Plaza Conference Centre 36035 North Parallel Road, Abbotsford	8:00 to 10:00 a.m.



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Monday, June 2	Prince George College of New Caledonia	5:00 p.m. to 7:00 p.m.
Tuesday, June 3	Fort St. John Quality Inn Northern Grand Hotel 9830 100 th Avenue	5:00 p.m. to 7:00 p.m.
Wednesday, June 4	Terrace Northwest Community College House of Birch, Room 2002	5:00 p.m. to 7:00 p.m.

To attend, please register online at www.MyCITO.ca, or call our office at 1 (866) 680-3926, extension 307.

Although registration is not required, we are kindly asking people who are attending to pre-register to ensure that we order the correct amount of food and refreshments for each event.

Some background information about the meeting and CITO is attached. To learn more, please visit www.MyCITO.ca or the CITO section under "Industry Training Organizations" on the ITA's website at www.itabc.ca.

We look forward to having you join us and provide your input.

Yours truly,

Ted Weicker,
Senior Partner

P.S. -- Although we are striving to contact all industry participants in your area, we realize that we may not reach everyone. Feel free to forward this invitation to any associates whom you believe may also be interested in CITO.

CITO – Background

In 2007, CITO hired Ference Weicker & Company to lead the development of its operating model.

In order to ensure that the model that was drafted meets the needs of the industry, Ference Weicker is holding a series of regional meetings to gather input from stakeholders including employers, industry associations, apprentices, labour, training institutions, suppliers, developers and contractors.

At these meetings, Ference Weicker will present an overview of the model and then facilitate discussion relating to CITO's 15 key functions.

Issues

Ference Weicker is looking for input on:

1) PRIORITIES: What are industry's priorities within CITO's areas of responsibility, listed below?

- Recommend program standards
- Undertake program development and implementation
- Assist in Red Seal development
- Forecast training demand
- Prepare annual training purchase plan
- Increase employer and apprentice/trainee participation
- Facilitate the review of private training providers' applications
- Act as a point of contact for employers and apprentices
- Register apprentices/trainees in conjunction with the ITA
- Conduct apprentice/trainee assessment
- Consult with stakeholders
- Participate in ITA strategic initiatives
- Prepare and implement an annual ITO Service Plan
- Participate in the development of the ITA Service Plan
- Produce an annual report

2) DELIVERY: What do you think of what is being proposed?

To learn more, please see *Development of a Full-service Model for CITO* at:
www.fwco.com/CITO/model.pdf.

3) ADDITIONS: What other functions should CITO represent?

4) FUNDING: What is available to complement the ITA's?

5) CONSULTATION: What is the best way to obtain input on an ongoing basis?



CITO--Fact Sheet

CITO is the Industry Training Organization (ITO) for the ICI construction sector in British Columbia.

CITO was established as an ITO, and the board was appointed, in 2006.

CITO commenced operation in April 2007.

CITO is funded by the ITA and functions under the province's *Industry Training Authority Act*.

CITO has an 11 member board of directors made up of a cross section of construction industry representatives from around B. C.

CITO's Chief Executive Officer is George Douglas.

CITO represents over 60% of all registered apprentices in B. C.

CITO's is responsible for 29 trades and 21 foundation programs and serves the needs of over 22,000 apprentices and 30,000 employers.

CITO mandate is to produce the right number of workers for the industrial, commercial, and institutional construction trades in B. C. with the right knowledge and skills developed to the right standards who are available at the right time to match the right needs of industry.

CITO is located at: Suite 412, 4370 Dominion Street,
Burnaby, BC
V5G 4L7

CITO's phone number is (604) 431-1994.